



Heritage Classical Academy
1130 W. 34th Street
Houston, Texas 77018

Board Minutes – Regular meeting 1-20-2026

Members present in person: Stuart Saunders (Chairman), Arthur Donnelly, Sharon Griffin. Present online: Richard Hendee and Kathryn van der Pol. Guests (in person): Head of School Gabriel Michalak, our Interim Superintendent Alan Seay; (online) Administrative Assistant Farrell Saunders, Communications Director, Dai Ann Monney with DSS.

1. Mr. Saunders called the meeting to order at 5:17 p.m.
2. Mr. Donnelly opened with a prayer. Mr. Saunders led the Pledge of Allegiance and the Texas Pledge.
3. Ms. van der Pol read the school mission and vision.
4. No members of the public were present.
5. **Consent Agenda**
Mr. Hendee moved to approve the consent agenda containing the minutes from the December 2, Regular Board meeting and the December 13th Special Meeting. Ms. van der Pol seconded. Motion approved 5-0.
Mr. Donnelly voted to approve.
Ms. Griffin voted to approve.
Mr. Hendee voted to approve.
Mr. Saunders voted to approve.
Mrs. van der Pol voted to approve.
6. **Action Items**
 - a. After Ms. Mooney presented the November and December financial statements, Ms. Griffin moved to accept the financial report as presented. Mr. Hendee seconded. Motion approved 5-0.
Mr. Donnelly voted to approve.
Ms. Griffin voted to approve.
Mr. Hendee voted to approve.
Mr. Saunders voted to approve.
Ms. van der Pol voted to approve
 - b. As Chairman of the Facilities Committee, Mr. Donnelly presented a recommendation from the committee, accompanied by two bids to convert the existing baseball and football fields into soccer fields. Our current tenant, The Soccer Academy, has pledged to utilize these fields, provided improvements are made, adding additional revenues to the school for the next 18 months. Mr. Donnelly moved that the board approve \$24,500 to make needed improvements to convert the existing fields into soccer fields. Ms. Griffin seconded. Motion approved 5-0.
Mr. Donnelly voted to approve.
Ms. Griffin voted to approve.
Mr. Hendee voted to approve.

Mr. Saunders voted to approve.
Ms. van der Pol voted to approve

7. **Reports**

Interim Superintendent Seay distributed information on Senate Bill 11 for the Trustees to review. A vote to incorporate Senate Bill 11 into our policies would provide an opportunity to set aside a time for scriptural reading and prayers. The Trustees will vote next month.

Head of School, Mr. Michalak updated the board on enrollment and the school calendar of community outreach events. Based on current figures, it appears that the school will grow significantly next school year.

CSP status was discussed during the financial portion of the meeting. Nearly all funds have been reimbursed by the state as of this time. The amount of \$4569 remains outstanding.

Mrs. van der Pol gave a report for the Academic Committee. Mr. Michalak reviewed the MOY academic performance on the M Class assessment. As a result, it was decided that a team of volunteers would begin meeting with students who are below or well below the benchmarks beginning February 4.

As the Board representative to TPSCA, Mrs. van der Pol announced that Heritage Classical Academy had been selected to present Charter Champion Award to an outstanding state legislator. A committee was created to design the event. The committee is composed of Mrs. van der Pol, Interim Superintendent Mr. Alan Seay, the Administrative Assistant Mrs. Farrell Saunders, the school's Communications Director, and Mr. Michalak. The name of the legislator will be announced after the school and TPSCA have set a date.

The Communications Director presented and reviewed a recent report of the school's community outreach, including social media, and communications activities.

8. **Adjournment:** Mr. Saunders adjourned the meeting at 7:45 p.m. The next meeting is scheduled for Tuesday, February 25

Respectfully submitted,
Kathryn van der Pol, Board Secretary
Heritage Classical Academy