



Heritage Classical Academy
1130 W. 34th Street
Houston, Texas 77018

DRAFT Board Minutes – Regular meeting 10-21-25

Members present in person: Dr. Alan Seay, Interim Superintendent. Stuart Saunders (Chairman), Arthur Donnelly, Richard Hendee, Sharon Griffin. Present online: Kathryn van der Pol. Guests (in person). Head of School Gabriel Michalak, Administrative Assistant, Dai Ann Mooney from DSS, and Hannah Johns from Charter Source.

1. Mr. Saunders called the meeting to order at 5:45 p.m.
2. Mr. Saunders opened with a prayer and led the Pledge of Allegiance and the Texas Pledge.
3. Ms. Griffin read the school mission and vision.
4. No members of the public were present.
5. **Consent Agenda**
Mr. Hendee moved to approve the consent agenda containing the minutes from the September 25, 2025, Regular Board meeting. Mr. Donnelly seconded. Motion approved 5-0.
Mr. Donnelly voted to approve.
Ms. Griffin voted to approve.
Mr. Hendee voted to approve.
Mr. Saunders voted to approve.
Mrs. van der Pol voted to approve.
6. **Voting Items**
 - a. After a presentation by Dai Ann Mooney from DSS, Mr. Hendee moved to accept the amended budget of \$1.6 Million. Mr. Donnelly seconded. The board approved 5-0.
Mr. Donnelly voted to approve.
Ms. Griffin voted to approve.
Mr. Hendee voted to approve.
Mr. Saunders voted to approve.
Ms. van der Pol voted to approve
 - b. Mr. Hendee made a motion to accept the Financial Report as presented by Dr. Seay, Ms. Mooney. Mr. Donnelly seconded. The board approved 5-0.
Mr. Donnelly voted to approve.
Ms. Griffin voted to approve.
Mr. Hendee voted to approve.
Mr. Saunders voted to approve.
Ms. van der Pol voted to approve
7. **Reports**
Head of School, Mr. Michalak made an enrollment report and an academic report concerning BOY literacy testing outcomes by percentages.
Interim Superintendent Dr. Seay did not make a formal report.

8. **Adjournment:** Mr. Saunders adjourned the meeting at 7:15 p.m. The board resumed the workshop to discuss the fundraising committee report and adjourned the workshop at 7:54 pm.

Respectfully submitted,
Kathryn van der Pol, Board Secretary
Heritage Classical Academy