



Heritage Classical Academy
1130 W. 34th Street
Houston, Texas 77018

Board Minutes – Special Board meeting 3-3-2026

Members present in person: Stuart Saunders (Chairman), Arthur Donnelly. Present online: Sharon Griffin,
Present online: Richard Hendee and Sharon Griffin. Not present: Kathryn van der Pol
Guests in person. Head of School Gabriel Michalak; (online) Interim Superintendent Alan Seay.

1. Mr. Saunders called the meeting to order at 5:16 p.m. and opened with a prayer.
2. Mr. Saunders led the Pledge of Allegiance and Mr. Michalak the Texas Pledge.
3. Mr. Michalak read the school mission and Ms. Griffin read vision statement.
4. No members of the public were present.

5. Action Items

The board discussed the need for additional classrooms and other facilities, proposing to build seven classrooms and a nurse's station, with the possibility of expanding to nine if enrollment increases. The project, potentially valued at \$388,000, includes converting the wood shop into two classrooms and modifying science rooms. The board discussed the process for putting the project out to bid, considering the \$100,000 threshold. They approved the conceptual plan and will seek legal advice. Financial considerations include a \$68,000 monthly payment for six months, potentially covered by a \$900,000 line of credit.

Dick Hendee has made a motion that the board approve conceptually a construction plan to make ready for next school year a maximum of nine classrooms, a nurse's station, and possibly a new space for the board to meet. Mr. Donnelly seconded.

Motion approved 4-0.

- Mr. Donnelly voted to approve.
- Ms. Griffin voted to approve.
- Mr. Hendee voted to approve.
- Mr. Saunders voted to approve.

6. Executive session (5:57 p.m.)

The board moved into Executive session to discuss a personnel matter under section Govt. Code 551.074 to discuss personnel matters relating to the position of Superintendent.

Adjournment: Mr. Saunders adjourned the meeting at 6:15 p.m. The next regular board meeting is scheduled for Tuesday, March 17.

Respectfully submitted,
Kathryn van der Pol, Board Secretary
Heritage Classical Academy