



**Heritage Classical Academy
1130 W. 34th Street
Houston, Texas 77018**

Board Minutes – Special Board Meeting, July 8, 2026

Members present in person: Stuart Saunders (Chairman). Present online: Arthur Donnelly, Kathryn van der Pol (Secretary) and Richard Hendee (Treasurer).

Guests present in person: Administrative Assistant.

1. Mr. Saunders called the meeting to order at 5:15 p.m. Ms. Griffin was not present.

2. & 3. Mr. Saunders stated we would meet briefly and therefore dispense with customary formalities.

4. No members of the public were present.

5. Approval of Superintendent.

Motion: Mr. Hendee moved that we accept Mr. Oscar Duarte Ortiz as Heritage Classical Academy's Superintendent. Seconded by Mr. Donnelly seconded.

Motion approved: 4-0

Mr. Donnelly voted to approve.

Mr. Hendee voted to approve.

Mr. Saunders voted to approve.

Mrs. van der Pol voted to approve.

With no further business, Mr. Saunders adjourned the meeting at 5:21 p.m.

Respectfully submitted,

Kathryn van der Pol

Board Secretary

Heritage Classical Academy